

Daily Log Form

Security Firm:	ABC SECURITY
Post:	FRONT GATE
Client Name:	JOHN DOE SHAPING, INC.
Date / Shift:	01/26/11 - 8am-4pm

This form must have 24 entries everyday. One entry per hour. Field reports are to be utilized for all incidents that occur.

Time	Condition	Officer	Report - Yes/No	Report Number
0800	ON POST - ALL SECURE - RELIEVED S/O SMITH	JONES	NO	N/A
0900	NO CONDITIONS TO REPORT	JONES	NO	N/A
0915	MVA - CAR VS FENCE (PROPERTY DAMAGE)	JONES	YES	11-0520
1000	NO CONDITIONS TO REPORT	JONES	NO	N/A
1100	S/O JONES TO MEAL - S/O SMITH ON DUTY	SMITH	NO	N/A
1200	S/O JONES BACK ON POST - SECURE	JONES	NO	N/A
1300	NO CONDITIONS TO REPORT	JONES	NO	N/A
1400	NO CONDITIONS TO REPORT	JONES	NO	N/A
1410	Suspicious PERSON	JONES	YES	11-0521
1500	NO CONDITIONS TO REPORT	JONES	NO	N/A
1600	S/O JONES OFF DUTY	JONES	NO	N/A
END OF TOUR S/O JONES				

Notes: